

# Northern Masters Athletic Club

Affiliated to UKA and British/England Masters

Founded by Norman Ashcroft – 1968

## 1. NAME

The club shall be called “Northern Masters Athletic Club” and its active member athletes shall be amateurs and 35 years or older.

## 2. GENERAL

- a. The objective of the club shall be the furtherance and promotion of amateur athletics at Masters levels.
- b. The definition of an amateur is a person who is eligible to compete under the rules of UK Athletics. (UKA)
- c. The club shall be a member club that is affiliated to the following organisations:
  - i) England Athletics
  - ii) British Masters Athletic Federation
  - iii) England Athletic Masters Association
  - iv) European Athletic Masters Association
  - v) World Athletic Masters Association
- d. Club colours shall be a White Vest with a Red and Blue Horizontal Band.
- e. Any member is entitled to receive or read a copy of the club constitution and rules.
- f. Competing members of the club will be amateurs as defined by UKA rules.

## 3. CLUB EQUALITY STATEMENT

- a. i) Membership is open to individuals, of 35 years or older, from all sectors of the community regardless of their ability or background.
- ii) The club respects the rights and dignity of people and will treat everyone equally within the sport regardless of age, ability, disability, gender, race, religious beliefs, sexuality or social status.
- b. The club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment and abuse.
- c. All club members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- d. The club will deal with any incidence of discriminatory behaviour seriously according to club disciplinary procedures.

## 4. MEMBERS AND MEMBERSHIP FEES

- a. i) Members shall be active and Associate with athletes being 35 years or over.
- ii) All members shall be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of conduct that the club has adopted and the policies and rules of England Athletics.

- b. Members will be in one of the following :
  - i) First Claim Member
  - ii) Second Claim Member
  - iii) Social Member
  - iv) Honorary Member
  - v) Life Non-Competing Member
- c. Subscriptions for membership will be as decided at the A.G.M.
- d. Annual subscriptions shall be due on the 1<sup>st</sup> January every year, without demand, and will be valid until 31<sup>st</sup> December of that year.
- e. i) New members joining after 30<sup>th</sup> September will be given three months grace and membership will last effectively for 15 months on joining.  
 ii) These members will, however, pay an additional fee of £3.00 to cover administrative costs during this time.
- f. i) First claim members who join between October and December will not be registered with England Athletics for that year.  
 ii) They will, therefore, be required to pay for registering separately if they wish to compete during this period.
- g. i) Any member not having paid their subscription by 31<sup>st</sup> March shall cease to be a member of the Club.  
 ii) This shall not release the defaulting member from the payment of subscription or any other liabilities of the club.
- h. i) The Committee may agree to waive a member's subscription for a period, providing that an appeal is made on or before any subscription falls due.  
 ii) Should this period extend to a year or more the question of paying for the lapsed time will be at the discretion of the Committee.  
 iii) During this period the member loses the right to receive the NMAC Newsletter.
- i. i) Every member of the Club shall be subject to re-election by the General Committee at its first committee meeting following the A.G.M.  
 ii) Any member failing to secure re-election shall forthwith cease to be a member of the Club.  
 iii) They will have the right of appeal to a General Meeting of members.  
 iv) A Special General Meeting must consist of a minimum of 20 members.

## **5. TERMS OF MEMBERSHIP**

- a. Any member violating :-
  - i) the rules and regulations of the Club
  - ii) or guilty in the sole opinion of the General Committee of any misconduct
  - iii) or whose subscription is in arrears
 providing a month's notice in writing shall have been sent by a Recorded Delivery Letter to their last known address, informing them of the proposed action of the General Committee, may be expelled by vote of two-thirds.
- b. Any member so expelled shall forfeit all claim against the Club and shall cease to be a member.
- c. They can appeal to a Special General Meeting which shall be called at the request of not less than 20 members.

## **6. APPLICATION FOR MEMBERSHIP**

- a) Application to be made on the prescribed membership form and accompanied by the appropriate fee.

## **7. OFFICERS OF THE CLUB**

- a. The general Committee who shall meet on a quarterly basis.
- b.
  - i) The affairs of the Club shall be managed by the Officers of the Club.
  - ii) A quorum shall consist of not less than 5 members.
- c.
  - i) Members of the General Committee shall hold office on an annual basis, being elected at each Annual General Meeting.
  - ii) Any fully paid up member has the right to stand for election to any position on the General Committee at the A.G.M.
- d.
  - i) The General Committee shall consist of the following posts:- President, Chairman, Club Secretary, Honorary Treasurer, Membership Secretary, Fixtures Secretary, Newsletter Editor, Social Media Secretary, Welfare Officer and BMAF/EAMA Officer.
  - ii) There will also be two trustees and four other ordinary committee members.
- e. Where a committee member has resigned or has otherwise relinquished office, The General Committee shall have the right to appoint a suitable member to the vacant office without being elected by the members.
- f.
  - i) The Honorary Treasurer shall keep proper books of the club accounts.
  - ii) They shall be presented to the General Committee at their meetings.
  - iii) The accounts will be presented to the membership at the Annual General Meeting.
  - iv) The financial year shall end on 31st December each year.
- g.
  - i) An independent auditor shall audit the books each year.
  - ii) The auditor may be nominated by the Honorary Treasurer but must be approved at the Annual General Meeting.
  - iii) Alternative auditors may be proposed and elected at the A.G.M.
- h. Honorary Life Membership to be recommended by the General Committee at the A.G.M.
- i. Any Officer of the Club can lose their position by a two-thirds majority vote of the members attending a Special General Meeting called for the purpose.
- j.
  - i) A member of the Executive Committee who is absent from three consecutive meetings without a reasonable explanation shall cease to be a member of that committee.
  - ii) They shall be eligible for re-election should they wish to seek it.
- k. The General Committee shall have the power to fill any vacancy arising.

## **8. SUB COMMITTEE**

- a.
  - i) The General Committee shall have the power to appoint a sub committee for special projects from their own body with the addition of such members of the club.
  - ii) All proceedings of such sub committee shall be subject to confirmation by the General Committee of the Club.
  - iii) The Club Secretary shall be an ex-officio member of all sub committees and sections.

## **9. DEFINITION, PURPOSE AND FREQUENCY OF MEETINGS**

- a.
  - i) An Annual General Meeting of the members shall be held not later than one calendar year from the previous A.G.M, except in exceptional circumstances, to receive from the Secretary and Treasurer a statement of the past year's accounts.
  - ii) Members will also be able to elect Officers and a General Committee of the Club.
  - iii) Nominations for Officers or General Committee positions, outside the existing incumbents, must be received no later than 14 days prior to the AGM.

- b. The members shall be entitled to vote at any General Meeting of the Club.
- c. On the requisition, in writing, of 20 members the Secretary shall call a General Meeting of the Club.
- d. The Chairman or Secretary may call a General Meeting at their discretion.
- e. None of the foregoing Rules shall be altered or rescinded, nor shall any New Rule be adopted except at the A.G.M. or at a Special Meeting called for the purpose.
- f. i) Notice of any proposed addition or alteration shall be given in writing to the Secretary at least 14 days prior to the date of such meeting.  
ii) The proposed addition or alteration shall be circulated to all the members of the Club along with the Notice convening the meeting at which it is to be considered.
- g. Notification of the AGM will be published on the club website and via the newsletter at least 4 weeks prior to the meeting.

## **10. LIABILITY, ELIGIBILITY AND ACCOUNTABILITY**

- a. All the property of the Club shall be vested in the Trustees representing and acting for the whole of the members of the Club.
- b. No personal liability shall attach to any Trustee except to the extent of such monies, securities or property of the Club as may actually be received by the Trustee.
- c. No member shall be eligible to compete in any Club Championship or Club Handicap, or to represent the Club in any Team Race unless their subscription for the current year has been paid.
- d. i) The Honorary Treasurer shall give a full statement of accounts up to the last month end preceding the meeting.  
ii) If the Honorary Treasurer is unable to attend, a copy must be sent to the Honorary Secretary for presentation to the Committee in their absence.

## **11. DATA PROTECTION**

**NMAC recognizes that privacy is important to everyone and wishes to be compliant with the General Data Protection Regulations that became law on 25<sup>th</sup> May 2018.**

- a. NMAC will only hold the personal data you provide us on Application, Renewal or Race Entry Forms whilst you are a member.
- b. The data will be stored in a secure filing system which is ISO 2001 compliant.
- c. Application for Membership Forms will require signature(s) to confirm applicants' consent to store and use their data as prescribed above.
- d. Similarly, annual Renewal Forms will require members to sign to renew consent to use the data provided.
- e. Any member, wishing to change their personal data or consent at any time, should inform the Membership Secretary who will make appropriate amendments in the database.
- f. Other members of the Management committee may have access to appropriate details to allow them to carry out their responsibilities.
- g. NMAC will not provide or sell any data to third parties.

## **12. DISSOLUTION**

- a. i) If the number of ordinary members of the Club at any time falls below ten the Club may be dissolved.

- ii) The Club will be dissolved if a General Meeting may pass a motion, by a majority of two thirds or more eligible voters, a resolution to dissolve the Club.
  - iii) The General Committee, or failing them, The Trustees shall take immediate steps to convert into money all the assets of the Club.
  - iv) They have the power to postpone or delay conversion of any particular property of the Club if the General Committee shall so authorise.
  - v) From the proceeds of any such conversion, the Trustees shall discharge all debts and liabilities of the Club, including the expenses of such conversion.
- b. The Trustees shall dispose of any balance remaining in accordance with the rules and laws of the governing bodies of UK Athletics.

Last Amended August 2020